

MAINTENANCE WORKER

Solid Waste Services

DEFINITION

This is maintenance work requiring some specialized training and experience. Primarily, the work consists of Refuse collection, cleaning and washing down bus shelters, repair of shelters and litter collection. Work is assigned by a supervisor, but a maintenance worker exercises considerable independent judgement, particularly in specialized work.

ILLUSTRATIVE DUTIES AND RESPONSIBILITIES:

- Collects refuse on established route.
- Checks the safety of bus shelters and street furniture apparatus and reports damages or concerns.
- Clean, sweep and wash down bus shelters, through the municipality according to route list established by supervisor.
- Operate and service power washer.
- Replace glass in bus shelters as required.
- Empty, replace and maintain litter receptacles, cans lids, chains, etc.
- Collects litter in a 3 metre radius of receptacles or as required.
- Attends to complaints for roadside and easement litter collection as directed.
- Attends at residences for special collection service as required.
- Drives one-ton trucks or refuse packers up to 25,000 G.V.W. (Moving equipment, as necessary).
- Cleans vehicles, inside and out, as required.
- Completes statistical record forms
- Cleans litter and debris from Public Works and surrounding yard.
- Performs duties as a refuse truck operator as and when required.
- Performs other related duties as required.

KNOWLEDGE, SKILLS AND ABILITIES ON THE JOB:

- Sound knowledge of the rules of safe operation and precautions necessary to avoid accidents when operating refuse collection equipment.
- Knowledge of materials and maintenance practices used in bus shelters.
- Skill in the care and use of equipment and tools used in the Refuse Section.
- Ability to communicate effectively in writing
- Ability to maintain, compile and present statistical information records.
- Demonstrates Saanich Core Competencies as they relate to this position (see all behaviour statements):
 - Adaptability - willingness to be flexible in a changing work environment
 - Relationship Building - establishes and maintains respectful and cooperative working relationships.
 - Effective Communications - communicates effectively with others.
 - Problem Solving - recognizes and acts to resolve problems.
 - Customer Focus - provides excellent service to both internal and external customers.

REQUIREMENT:

- Grade 11.
- Six months experience as a refuse collector.
- A valid BC Class 3 Driver's Licence with air brake endorsement.

- Annual renewal of Driver's Abstract.
- Sufficient dexterity and co-ordination to safely and effectively operate all collection equipment including right hand drive trucks equipped with an automated arm operated by joystick style controls is an asset.
- Sufficient physical strength, stamina and coordination to permit performance of heavy manual work in all types of weather including residential refuse collection.

STANDARDS:

- Support and uphold the established policies and objectives of the Municipality and the Division in all areas of activity.
- Will not release or discuss non-routine municipal or departmental business without prior authorization.
- Adhere to all established municipal and departmental rules and regulations.
- Maintain the performance levels set by the Division in the execution of all duties and responsibilities.
- Maintain a cooperative working relationship with employees, management, Council and the public.
- Maintain regular communication with the supervisors, keeping them fully informed of all non-routine, urgent and/or controversial matters.
- Shall not receive or solicit a subscription, gratuity, or fee for or in conjunction with any service or presumed service performed by him/her as an employee.